

EFFECTIVE 1/1/2009 there will be a fee for completion of the following forms and paperwork.

FAMILY MEDICAL LEAVE ACT (FMLA) Paperwork: \$25.00 single page
up to \$50.00 maximum

These forms are completed for medical leave from work.

DISABILITY Paperwork: \$20.00

These forms include employer information requests, physician statements or disability insurance company requests. This does not include Bureau of Disability forms.

ATTORNEY'S Paperwork: \$50.00 Minimum

For letter or reports sent on your behalf.

ITEMIZED STATEMENTS:

Charged under certain circumstances if necessary \$10.00

COPIES OF MEDICAL RECORDS:

Copies are charged according to Ohio Law guidelines.

All fees must be paid when forms are submitted to the office. If forms are mailed to the office, you will be contacted for payment before forms are processed to arrange some type of payment method. If you should have any questions, please ask to speak with someone in our billing department.

Please note that forms are processed within 7 business days of receipt by our office.